



**Kentucky  
Exposition Center**

**FOR OUTDOOR SERVICE ONLY  
ELECTRICAL SERVICE ORDER FORM**

Control No. \_\_\_\_\_  
Return to:  
Service Desk - KEC  
P.O. Box 37130  
Louisville, KY 40233-7130  
(502) 367-5321  
FAX (502) 367-5358

\_\_\_\_\_  
Name of Event

\_\_\_\_\_  
Date(s) of Event

**! ONLINE ORDERING NOW AVAILABLE AT WWW.KYEXPO.ORG !**

**PLEASE FILL OUT ORDER FORM BELOW AND ACCOMPANYING PAYMENT FORM:**  
DISCOUNT ORDERS must be postmarked no later than twenty-one (21) days prior to the first day of the event.  
PAYMENT MUST ACCOMPANY ORDER TO RECEIVE DISCOUNT ORDER RATE. **NO EXCEPTIONS.**  
Any orders postmarked after that day will be at the regular order rate.

**STANDARD ELECTRICAL SERVICE**  
208/120 Volt AC Single Phase or Three Phase  
480/277 Volt AC Single Phase or Three Phase  
480 Volt AC Single Phase or Three Phase

**CONDITIONS & REGULATIONS**

1. Wall, column and permanent building utility outlets are not a part of booth space and are not to be used by exhibitors unless specified otherwise.
2. All equipment regardless of source of power must comply with all national, state and local safety codes.
3. Claims will not be considered unless filed by exhibitor prior to close of exhibition.
4. Prices based on current wage rates and are subject to change without notice.
5. Special equipment requiring company engineers or technicians for assembly, servicing, preparatory work and operation may be executed without "house electrician". However, all service connections and overload protection to such equipment must be made by "house electrician".
6. All equipment must be properly tagged and wired with complete information as to type of current, voltage, phase, cycle, horsepower, etc.
7. All material and equipment furnished by K.E.C. for this service order shall remain K.E.C.'s property and shall be removed ONLY by K.E.C. at the close of the show.
8. All exhibitor's cords must be the 12/3 wire grounded type. All exposed noncurrent carrying metal parts of fixed equipment, which are liable to be energized, shall be grounded.
9. Rates quoted for all connections cover only the bringing of service to the booth in the most convenient manner and do not include connection equipment or special wiring.
10. Discount orders must be postmarked a minimum of twenty-one (21) days prior to first show day.
11. Any service supplied where normally unavailable add labor and materials costs to electrical service connection charge.
12. All fountains and pumps should have Ground Fault Interruption (G.F.I.) protection.

Qty	Description	Discount Rate	Regular Rate	Cost
	120 Volts 30 Amp	\$170	\$300	
<b>208 Volts Single Phase</b>				
	30 Amp	\$250	\$480	
	60 Amp	\$345	\$705	
	100 Amp	\$495	\$905	
	200 Amp	\$985	\$1,805	
<b>208 Volts Three Phase</b>				
	30 Amp	\$300	\$570	
	60 Amp	\$435	\$770	
	100 Amp	\$550	\$1,005	
	200 Amp	\$1,020	\$1,885	
<b>480 Volts Single Phase</b>				
	30 Amp	\$250	\$480	
	60 Amp	\$345	\$705	
	100 Amp	\$490	\$905	
<b>480 Volts Three Phase</b>				
	30 Amp	\$295	\$580	
	60 Amp	\$370	\$785	
	100 Amp	\$590	\$1,065	

(Please Print)

Firm Name \_\_\_\_\_

Booth Number \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_ City \_\_\_\_\_ Telephone \_\_\_\_\_

\_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Authorized By: \_\_\_\_\_

\_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

**PENALTY CHARGE FOR LATE PAYMENTS AFTER 30 DAYS  
(CALCULATED AT 10% OF UNPAID BALANCE)**

Electrician  Hours \_\_\_\_\_

TOTAL \_\_\_\_\_

LABOR FOR ELECTRICAL WORK ON EQUIPMENT INCLUDING REPAIRS IS \$70 FOR DISCOUNT ORDERS AND \$115 FOR FLOOR ORDERS.

**ONE HOUR MINIMUM**

Straight time is Monday through Friday, 7:30 a.m. - 4:00 p.m.  
Overtime is all other hours including weekends.  
Holidays are double time.

**Make remittance payable to: Kentucky Exposition Center  
P.O. Box 37130  
Louisville, KY 40233-7130  
Check # \_\_\_\_\_**