



Kentucky
Exposition Center

ELECTRICAL SERVICE ORDER FORM

Control No. _____
Return to: _____
Service Desk - KEC
P.O. Box 37130
Louisville, KY 40233-7130
(502) 367-5321
FAX (502) 367-5358

Name of Event

Date(s) of Event

PLEASE FILL OUT ORDER FORM BELOW AND ACCOMPANYING PAYMENT FORM:

ADVANCE ORDERS must be postmarked no later than ten (10) business days prior to the first day of the event. Any orders postmarked after that day will be at the floor order rate.

PAYMENT MUST ACCOMPANY ORDER TO RECEIVE ADVANCE ORDER RATE. **NO EXCEPTIONS.**

STANDARD ELECTRICAL SERVICE
208/120 Volt AC Single Phase or Three Phase
480/277 Volt AC Single Phase or Three Phase
480 Volt AC Single Phase or Three Phase

CONDITIONS & REGULATIONS

1. Wall, column and permanent building utility outlets are not a part of booth space and are not to be used by exhibitors unless specified otherwise.
2. All equipment regardless of source of power must comply with all national, state and local safety codes.
3. Claims will not be considered unless filed by exhibitor prior to close of show.
4. Prices based on current wage rates and are subject to change without notice.
5. Special equipment requiring company engineers or technicians for assembly, servicing, preparatory work and operation may be executed without "house electrician". However, all service connections and overload protection to such equipment must be made by "house electrician".
6. All equipment must be properly tagged and wired with complete information as to type of current, voltage, phase, cycle, horsepower, etc.
7. All material and equipment furnished by K.E.C. for this service order shall remain K.E.C.'s property and shall be removed ONLY by K.E.C. at the close of the show.
8. Unless otherwise directed, K.E.C. electricians are authorized to cut floor coverings to permit installation of service.
9. All exhibitor's cords must be the 12/3 wire grounded type. All exposed non-current carrying metal parts of fixed equipment, which are liable to be energized, shall be grounded.
10. Rates quoted for all connections cover only the bringing of service to the booth in the most convenient manner and do not include connection equipment or special wiring.
11. Advance orders must be postmarked a minimum of ten (10) business days prior to first show day.
12. All fountains and pumps should have Ground Fault Interruption (G.F.I.) protection.

Qty	Description	Advance Rate	Floor Rate	Cost
120 Volts Service				
	10 Amp	\$75	\$100	
	20 Amp	\$90	\$125	
	20 Amp GFI	\$105	\$145	
	30 Amp	\$115	\$150	
208 Volts Single Phase				
	30 Amp	\$215	\$320	
	60 Amp	\$300	\$475	
	100 Amp	\$430	\$600	
208 Volts Three Phase				
	30 Amp	\$260	\$380	
	60 Amp	\$380	\$520	
	100 Amp	\$480	\$670	
	200 Amp	\$900	\$1,260	
480 Volts Single Phase				
	30 Amp	\$215	\$320	
	60 Amp	\$300	\$475	
	100 Amp	\$430	\$600	
480 Three Phase				
	30 Amp	\$270	\$400	
	60 Amp	\$400	\$500	
	100 Amp	\$515	\$725	

Electrician Hours _____

Helper Hours _____

*LABOR & ELECTRIC SUBTOTAL _____

Electrician	Regular/Advance	\$50 per hour
	Floor/Overtime	\$75.00 per hour
Electrician's Helper	Regular/Advance	\$45 per hour
	Floor/Overtime	\$67.50 per hour

ONE HOUR MINIMUM

Regular time is Monday through Friday, 7:30 a.m. - 4:00 p.m.
Overtime is all other hours including weekends and holidays.

Firm Name _____
Booth Number _____
Address _____

City Telephone _____

State Zip _____
Authorized By: _____

Signature Date

Exhibitors shall pay for any required or requested services, equipment, materials and technicians at prevailing rates and conditions at the time of the event.

Make remittance payable to: **Kentucky Exposition Center**
P.O. Box 37130
Louisville, KY 40233-7130
Check # _____

EXTENSION CORD RENTAL	\$20.00	_____
6% KY Sales Tax		_____
(for cord rental only)		
TOTAL		_____
Subtotal Extension Cord Rental		_____
*Subtotal Labor & Electric		_____
Total Electrical Service Order Form		_____